

Arlington School District  
Board Meeting  
March 21, 2018  
Meeting Minutes

**Board Members Present:** Nicol Whalen, Matthew Bykowski, Robert Zink, Jeff Tilley

**Administration Present:** William Bazyk

**Audience Present:** Kevin Smith

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William Bazyk called the Arlington School Board meeting to order at 5:00 pm

**Reorganization of the Arlington School Board:**

**Elect Chairperson.** Motion was made by Matthew Bykowski to elect Nicol Whalen as the Chairperson of the Arlington School District. Moved by Robert Zink. Second by Nicol Whalen. All in favor.

**Elect Vice-Chairperson** – Motion was made by Nicol Whalen to elect Matthew Bykowski as Vice Chairperson of the Arlington School District. Moved by Jeff Tilley. Second by Robert Zink. All in favor.

**Elect Clerk.** Motion was made by Nicol Whalen to elect Robert Zink as the Clerk of the Arlington School District. Moved by Matthew Bykowski. Second by Jeff Tilley. All in favor.

**Elect Three (3) Battenkill Valley Supervisory Union Representatives** – Motion was made by Nicol Whalen to elect Jeff Tilley, Matthew Bykowski & Nicol Whalen as the representatives for the Battenkill Valley Supervisory Union. Moved by Robert Zink. All in favor.

**Designate Newspaper** – Motion made by Nicol Whalen to designate the Bennington Banner as the newspaper for notifications etc. Moved by Matthew Bykowski. Second by Robert Zink. All in favor.

**Designate Legal Services** – Motion made by Nicol Whalen to use Lynn, Lynn & Blackman as the legal representatives for the school district. Moved by Jeff Tilley. Second by Matthew Bykowski. All in favor.

**Designate board member to approve A/P & Payroll** – Motion was made by Nicol Whalen to designate Matthew Bykowski as the person to approve A/P & Payroll. Robert Zink is elected as back up if Matthew is not available. Second by Jeff Tilley. All in favor.

**Set Board Meeting Schedule** - Motion made by Matthew Bykowski to set the board meetings to the fourth (4<sup>th</sup>) Wednesday of every month. Moved by Jeff Tilley. Second by Nicol Whalen. All in favor.

**Designate places for posting meetings agendas and minutes** - Motion made by Nicol Whalen to post the meeting minutes to the BVSU website and the agendas to be posted at the Martha Canfield Library and HEER of Arlington. Moved by Robert Zink. Second by Matthew Bykowski. All in favor.

**Review and adopt code of ethics** – Motion made by Nicol Whalen to adopt the code of ethics as presented. Moved by Matthew Bykowski. Second by Robert Zink. All in favor.

**Robert's Rule** – Motion made by Nicol Whalen to use Roberts Rules for all Arlington School District board meetings. Moved by Matthew Bykowski. Second by Robert Zink. All in favor.

**Decide to hold annual board retreat** - Motion was made by Nicol Whalen to have a board retreat this year. Date to be determined in the future. Moved by Matthew Bykowski. Second by Jeff Tilley. All in favor.

**Public Comments:**

Kevin Smith wanted to be sure that someone from the board will be going to the AOE in Barre to represent the Battenkill Valley Supervisory Union / Arlington School District with regards to the Act 46 issue.

**Approval of minutes:**

Nicol Whalen made a motion to approve the Arlington School District meeting minutes from February 27, 2018. Moved by Matthew Bykowski. Second by Robert Zink. All in favor.

**Report of the Superintendent of Schools**

*Adoption of the Capitalization & Conflict of Interest Policies.*

Nicol Whalen made a motion to adopt the Capitalization Policy and the Conflict of Interest Policy as presented. Moved by Matthew Bykowski. Second by Robert Zink. All in favor.

*Act 46 Meeting with the Agency of Education:*

William Bazyk explained to the new board members what is going on with regards to Act 46. He also advised the board members that he will be attending the meeting at the AOE. If another board member is interested in attending there is a "reservation" for the members to speak to the AOE for 10 minutes on March 30, 2018 at 10:00 am

**Board Member Appointment Process:**

On Town Voting day there were not enough write in's for the opening on the school board. The school board must now designate a member. Nicol Whalen will review the letters of interest and make a determination of the new member at the March 28, 2018 meeting.

**Warrants:**

Once warrants were reviewed and all questions were answered – they were signed.

**Other Business:** None

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**Next Meeting Date:**

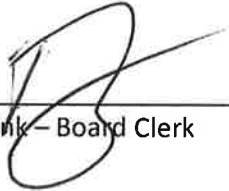
The next Arlington School District meeting will be held on March 28, 2018.

**Adjournment:** The Arlington School District board meeting adjourned at 6:30 pm

Respectfully Submitted,

Kendell Jennings  
Recorder

**THESE MEETING MINUTES ARE IN DRAFT FORM ONLY. THEY ARE NOT FINAL UNTIL THE BOARD MEMBERTS HAVE VOTED ON THEM AND THE BOARD CLERK HAS SIGNED THEM.**

  
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Robert Zink – Board Clerk

March 21, 2018