

**Battenkill Valley Supervisory Union  
Arlington School Town District  
Sandgate School Town District**

**Activity Accounts  
Code E5**

It is the policy of the Battenkill Valley Supervisory Union Policy Committee comprised of board representatives from Sandgate and Arlington that, in order to ensure the proper accounting for, and the expenditure of student activity funds, appropriate accounting procedures shall be followed.

The Battenkill Valley Supervisory Union, the Sandgate and Arlington boards endorse the accounting principles of internal controls, which segregate receipts and disbursement activities, provide protection for all parties involved from the appearance of impropriety or improper practices.

All funds collected for school activity through fundraising and donations will be deposited into an activities account, restricted for use by that activity.

No separate checking accounts will be permitted.

The Superintendent or Designee shall be the administrator for the activity account.

*Legal Reference 16VSA § 563 Powers of School Boards  
Cross Reference E3*

	Date Adopted	Replaces Policy
Battenkill Valley Supervisory Union	September 28, 2011	
Arlington Town School District	September 28, 2011	
Sandgate Town School District	N/A	