
APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION

DATE OF APPLICATION: _____

Name: _____
Last First Middle

Address: _____
Street (Apt) City/State Zip

Alternate Address: _____
Street City/State Zip

Contact Information: (____) _____ (____) _____ _____
Home Telephone Mobile Telephone Email

How did you learn about this position? _____

Position Applying for: _____ Available Start Date: _____

Desired Pay Range: _____ Are you currently employed? _____
Hourly or Salary

EDUCATION

	<i>Name and Location</i>	<i>Graduate? – Degree?</i>	<i>Major / Subjects of Study</i>
High School			
College or University			
Specialized Training, Trade School, etc			
Other Education			

Please list your areas of highest proficiency, special skills or other items that may contribute to your abilities in performing the above mentioned position.

PREVIOUS EXPERIENCE

Please list beginning from most recent

<i>Dates Employed</i>	<i>Company Name</i>	<i>Location</i>	<i>Role/Title</i>

Job notes, tasks performed and reason for leaving:

<i>Dates Employed</i>	<i>Company Name</i>	<i>Location</i>	<i>Role/Title</i>

Job notes, tasks performed and reason for leaving:

<i>Dates Employed</i>	<i>Company Name</i>	<i>Location</i>	<i>Role/Title</i>

Job notes, tasks performed and reason for leaving:

<i>Dates Employed</i>	<i>Company Name</i>	<i>Location</i>	<i>Role/Title</i>

Job notes, tasks performed and reason for leaving:

PROFESSIONAL REFERENCES

List three professional references and/or attach any letters of reference to the application.

Name	Position	Address	Telephone	Email
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Have you ever been convicted of any criminal offense in Vermont, or in any other state? Yes No
If YES, please explain.

Are there any charges pending against you in any forum? Yes No
If YES, please explain.

A criminal record will not necessarily bar you from employment within the Battenkill Valley Supervisory Union, but an untruthful answer will. Stated falsification or falsification by omission will be grounds for immediate dismissal.

Have you ever been disciplined, non-renewed, or terminated from a position of employment as a result of allegations of poor performance or wrong-doing? Yes No
If YES, please explain.

Applicant's Acknowledgment, Waiver and Release

I understand that, pursuant to 16 V.S.A §251, et seq., a criminal records check, including an FBI fingerprint record check, is required after a conditional offer of employment, and that employment may be dependent upon the results of the records check.

In consideration of my employment, I agree to conform to the rules and regulations of the Battenkill Valley Supervisory Union. I understand that the submission of an application containing any false, misleading or incomplete information may result in the rejection of the application or immediate termination, if discovered after I am hired.

I hereby authorize any current and/or past employer, licensing authority, any/or any State or local board of education, education department, agency, or office by which I had been licensed, employed, charged with malfeasance and/or discipline, to release to the Battenkill Valley Supervisory Union any and all information concerning, and/or records relating to, such employment, licensure, licensed status, charge and/or discipline, and I release such employers, authorities, boards, departments, agencies and offices, and their agents and representatives of any liability in connection with the provision of such information to the Battenkill Valley Supervisory Union. Such release and waiver shall apply to any requests for the information made by the Battenkill Valley Supervisory Union in connection with my application for employment by the Battenkill Valley Supervisory Union. Dated _____

I certify that I have made true, correct and complete answers and statements on this application in the knowledge that they may be relied upon in considering my application for employment and I understand that any omission, falsely answered statement made by me on this application or any supplement to it will be sufficient grounds for failure to employ or for my discharge should I become employed by the Battenkill Valley Supervisory Union or one of its member districts.

Name of Applicant: _____

Signature of Applicant: _____

Date: _____